

ICDL Certification – Exam Topics

- Computer Essentials – Hardware, software, operating systems, file management
- Online Essentials – Internet, browsers, search, online security
- Word Processing – Creating, formatting, and editing documents
- Spreadsheets – Formulas, functions, data management
- Presentations – Slides, layouts, multimedia integration
- Databases – Concepts, queries, reports, data management
- IT Security – Protecting data, devices, and networks
- Online Collaboration – Cloud computing, file sharing, digital communication tools